



FIMI

FORO INTERNACIONAL
DE MUJERES
INDÍGENAS

TERMS OF REFERENCE

Individual Consultation

Design and creation of a database for the Indigenous Women's Observatory against Violence to measure the progress made by the States with respect to their commitments and agreements.

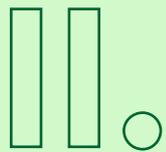


I. Institutional Framework

The International Indigenous Women's Forum (FIMI) is a global organization that brings together the collective leadership of Indigenous Women human rights activists and leaders from all over the world – Africa, the Americas, the Arctic, Asia and the Pacific – and that recognizes and acts upon the conditions of vulnerability faced by indigenous and rural women due to the lack of specific legislation, public policies and programs in place to protect their specific rights.

Over the last 20 years, FIMI has established itself as an international benchmark, playing a facilitating role in spaces for dialogue and consensus, focusing on the perspectives and priorities of Indigenous Women. FIMI fights for a new paradigm without racism, social exclusion and inequality, where all women can fully enjoy their fundamental human rights. FIMI works for a future where Indigenous Girls can realize their dreams and where Indigenous Women can participate on equal terms in the development of their communities.





Background

FIMI has four strategic programs in place, including the Research and Issues of Impact program. This program also has its own lines of action, such as the Indigenous Women's Observatory against Violence, which was created in 2010 with the aim of monitoring and making visible situations of violence against Indigenous Women in all their forms and levels, in addition to promoting the fulfillment of their individual and collective human rights.

Specifically, the Observatory was created to:

1. Gather, organize, monitor and share information on violence against Indigenous Women and Girls using a culturally appropriate methodology.

2. Compile, systematize and share information on the best practices implemented from the local level to the international scene, to prevent and combat the forms of violence faced by Indigenous Women and Girls.

The criteria for best practices shall include the reaffirmation of the value of indigenous knowledge and way of life, the access to justice within a pluralist legal framework, the importance given to indigenous governance and institutions, the measures and changes promoted within governments, the scalability of the practices, and the guiding principles for the elaboration of public policies.

3. Monitor the effective implementation of the international recommendations issued by the Human Rights Treaty Bodies, the United Nations Special Rapporteur on the rights of indigenous peoples, the UN Permanent Forum on Indigenous Issues and other entities related to the fight against violence against Indigenous Women.

4. Create studies, reports and documents to measure progress in the implementation of agreements and commitments taken for the definition, adoption and implementation of public policies that seek to reduce and eliminate violence against Indigenous Women and Girls.

The Observatory was conceived with an integral vision, as an autonomous and plural space, to provide information and encourage the taking of concrete actions by the responsible authorities.

The first topics addressed by the Observatory when it was created were, on the one hand, research on the concept of violence against Indigenous Women from their own perspectives, and the identification of concrete proposals and strategies to prevent and deal with the problem, considering its specificities.



ABOUT THE Consultation

Based on the lessons learned throughout the program's years of operation, we have begun a process aimed at strengthening and enhancing the program's lines of action. There is a proposal for the Observatory to focus on collecting information, systematizing it, sharing it and monitoring any development related to the issue of violence against Indigenous Women in the legal, institutional and public policy frameworks. It shall be in charge of analyzing the implementation of measures, regulatory and institutional progress, and new legal precedents occurring in indigenous organizations and networks, as well as within states and national, regional and global agencies working on the issue.

The Observatory will draft thematic and general reports on the situation of violence against Indigenous Women and use them as the central documents of its work. It will also generate series of relevant sustainable publications to provide needed information on the subject.

In this sense, we wish to design a specific procedure and methodology for each of the aforementioned aspects (activities), one of these being the assembly, creation and design of a database allowing us to collect and systematize information on:

a) Best practices for the defence and promotion of Indigenous Women's rights and for reporting any violation.

b) Legal, institutional and public policy frameworks on violence against Indigenous Women.

c) Reports of violation collected through the media or received directly or through indigenous organizations.



ABOUT THE Consultation

The collected data will be used to generate systematized information and statistical data on changes in national and regional institutional regulations and in public policies related to violence against Indigenous Women.

The permanent database will be made up of information on:

- a) Types of violence against Indigenous Women classified by typology, region, etc. It will be populated by incident reports (mainly collective ones), news items, local and national studies, and more.
- b) National, regional and international public policies, norms and legislation regarding violence against Indigenous Women and Girls.
- c) Best practices promoted to confront, eradicate, and prevent violence against Indigenous Women and Girls.

Each database will require a specific manual outlining the following steps:

- Database design
- Preparation of conceptual tools and information-gathering tools
- Establishment of a record and information system
- Populating the system



IV. OBJECTIVES OF THE Consultation

Creation and design of a database system on:

-  Best practices promoted to confront, eradicate, and prevent violence against Indigenous Women and Girls.
-  Institutional, legal and public policy frameworks on violence against Indigenous Women.
-  Reports gathered from the media, or received directly or through indigenous organizations.

V. Activities

The consultation process will include the following activities:

a) Prepare and present a detailed document outlining the work plan and a proposal for structuring the database.



d) Develop and present a calendar of activities.



b) Review and analyze the information available on the program (studies, strategic plan, proposal and objectives of the Observatory).



e) Present the final product to FIMI to validate findings and conclusions and to receive feedback.



c) Work in close coordination with the research program coordinator in order to identify, plan and execute each of the activities proposed in the work plan.



VI. SKILLS AND KNOWLEDGE for the Consultation

The consultation will be carried out remotely and will include **virtual work sessions** with FIMI's technical team and other stakeholders.

Proven knowledge and experience in **database analysis** and assembly will be required to achieve the objectives of the consultation.

The consultant must be able to **structure, analyze and synthesize** ideas, data, arguments and conclusions based on the needs and objectives set by the program.

VII. DELIVERABLES and Products Calendar

The products must be delivered on time, following the consultation calendar and the payment schedule.

The consultant is expected to deliver the following products:

- a) Work plan and proposal for structuring the database.
- b) Structured database to collect information on:
 - Types of violence against Indigenous Women classified by typology, region, etc.
 - Norms, legislation, national, regional and international public policies regarding violence against Indigenous Women and Girls.
 - Best practices promoted to confront, eradicate, and prevent violence against Indigenous Women and Girls.
- c) Specific manuals.

VIII. TIMELINE FOR THE Consultation

The consultation will last five months, starting from the signing of the contract.

Its supervision will be the responsibility of the coordinator of the Research and Issues of Impact on the Lives of Indigenous Women Program.

The products are subject to quality review and approval by the Program Coordinator, with the approval of FIMI's Executive Director.

IX.

PAYMENT schedule

Productos	Tiempo estimado de entrega	Porcentaje a pagar
<ul style="list-style-type: none"><input checked="" type="checkbox"/> Workplan<input checked="" type="checkbox"/> Proposal for structuring the database.<input checked="" type="checkbox"/> Calendar of activities<input checked="" type="checkbox"/> Signature of the contract	15 days	50%
<ul style="list-style-type: none"><input checked="" type="checkbox"/> Presentation of structured database to FIMI		50%
<ul style="list-style-type: none"><input checked="" type="checkbox"/> Presentation of database manual to FIMI		

X. Applications

Applications should be emailed to:

n.fenly@iiwf.org

The call will be open until **May 30, 2021**. No proposals will be received beyond this deadline.

Those interested in applying for the call must present the following documents:

- CV portraying the consultant's profile and their previous experiences.
- Letter of interest addressed to FIMI. The letter shall include a link or folder presenting previous work carried out by the consultant.
- Economic proposal consistent with the elements requested in these terms of reference



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